



AGIO PAPER & INDUSTRIES LIMITED

ARCHIVAL POLICY

1. Introduction:

Sub-Regulation 8 of Regulation 30 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 (effective 1st December, 2015), requires every Listed Company to formulate an Archival Policy.

The Board of Directors (“the Board”) of Agio Paper & Industries Limited (“the Company”) has adopted the following policy and the Board may amend this policy from time to time.

2. Purpose & Scope:

Pursuant to Regulation 30 of the Listing Regulations, the Company shall disclose on its website all such events or information which have been disclosed to stock exchange(s), and such disclosures shall be hosted and retained on the website of the Company.

3. Definitions:

“*Board of Directors*” or “*the Board*” means the Board of Directors of Agio Paper & Industries Limited, as constituted from time to time.

“*Company*” means Agio Paper & Industries Limited.

“*Listing Regulations*” means the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015.

“*Policy*” means this Archival Policy.

“*Material Events*” means events as specified in Schedule III to the Listing Regulations from time to time upon occurrence of which a listed entity shall make disclosures to stock exchange(s) and host such disclosures on the listed entity’s website.

4. Policy:

The disclosure of material events shall be hosted and retained on the Company’s website for a minimum period of 5(five) years. Thereafter depending upon the nature, materiality, impact and relevance of the material event, the disclosure of such material event can continue to remain hosted on the Company’s website for a longer period of time as may be decided by the Board from time to time.

5. Review of Policy

In case there are any regulatory changes, the policy shall be reviewed and amended with due approval from the Board.



6. Officer responsible:

It shall be the responsibility of the Company Secretary and the Whole Time Director, as designated by the Board of Directors of the Company, to have the Archive section on the website updated from time to time, by having the records placed therein.